

Mysore Education Society (Regd.)



# MES INSTITUTE OF MANAGEMENT

Affiliated to Bangalore University

'Vidyavihara', # 25/1, 17th Main, 2nd Block, Rajajinagar, Bengaluru - 560 010.

Ph. Off : 080 23128321 Principal : 080 23128338 E-mail : mesinstitute@gmail.com Website : mesinstitutions.org.in

To,

Date: 17/06/2017

The Head of the Department,  
MES ACS College,  
Malleshwaram, Bangalore - 560003

Through Principal

Respected Sir,

## Subject: Collaboration for academic and extra-curricular activities

MES ACS College has been supporting, guiding and coordinating on various activities of our college since the inception. Considering the benefits of scholastic support, IQAC of MESIOM wishes to collaborate on quality issues, with the objectives of:

1. Collaborate on quality initiatives for institutional constant growth.
2. Encourage scholastic interaction between two institutions for mutual benefit.

We solicit your cooperation for achieving the above said objectives and facilitating the creation of learning -centric environment conducive to quality education through;

1. The exchange of faculty to the mutual benefit of both the Commerce Departments
2. Collaboration in teaching, research and development
3. Conducting lecture
4. Undertaking joint research
5. Collaboration in seminars, symposium, conference and workshop
6. Sharing of E-library facility like N-List
7. Placement cooperation
8. Extension activities
9. Other quality initiatives.

Looking forward to your cooperation with us in this regard

With regards

*Sharada S*

Principal

MES Institute of Management

Rajajinagar, Bangalore - 560 010

Accepted

*Jayaraman Jg*

Head of the Department  
Department Of Commerce  
M.E.S. Degree College Of Arts,  
Commerce & Science  
Malleshwaram, Bengaluru-560 003

ARISE, AWAKE, STOP NOT TILL THE GOAL IS REACHED



# Memorandum of Understanding On Exchange of Faculty

Between

MES Institute of Management, Rajajinagar, Bangalore

And

Sri Sai College for Women, Rajajinagar, Bangalore

This Memorandum of Understanding is effective from 04/09/2017 to establish collaboration by and between MES Institute of Management, Rajajinagar, Bangalore and Sri Sai College for Women, Rajajinagar, Bangalore, for the purpose of Exchange of Faculty.

**Preamble:** Whereas, MESIOM and Sai College for Women have many areas of common interest in Commerce Education, considerable advantage may be gained from their pursuit on a collaborative basis in the field of academics. Therefore, MESIOM and Sai College for Women have decided to enter into this Memorandum of Understanding (MOU), which defines the framework for the collaboration of the two institutions in the following aspects:

**Objectives:** In recognition of the mutual benefits of scholastic interaction, both institutions agree to the following collaborative activities in the academic areas on the basis of mutual interest.

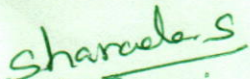
1. The exchange of faculty to the mutual benefit of both the institutions
2. Collaboration in teaching of accounting subjects.
3. Conducting lectures

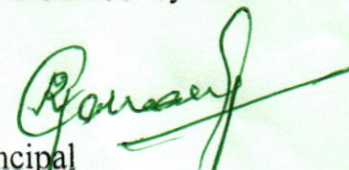
**Terms and conditions:** The institution accepting the visiting faculty assumes no financial responsibilities but may be given an honorarium for the classes handled.

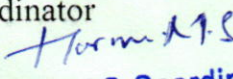

**Coordination:** Each institution shall present a list of faculty nomination for Faculty Exchange Programme at the beginning of the semester depending on the requirements of the institution and one faculty shall be nominated as Resource Person to handle a specific topic in the courses of Commerce and Management. The period of Faculty Exchange Programme depends on the number of hours required for the completion of the assignment.

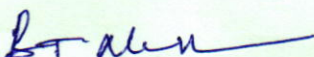
**Validity:** The Memorandum shall remain in force for a period of 3 years.

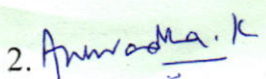
**Amendments/Modifications:** This MOU may be amended or modified by a written agreement signed by the representatives of both the Institutions.

  
Principal  
MES Institute of Management  
Principal  
M.E.S. Institute of Management  
Rajajinagar, BANGALORE

  
Principal  
Sri Sai College for Women  
PRINCIPAL  
SRI SAI COLLEGE FOR WOMEN  
Rajajinagar, Bangalore-560 010

IQAC Co-ordinator  
MESIOM   
  
IQAC Co-ordinator  
Institute of Management  
Rajajinagar, Bangalore-560 010  
Sri Sai College for Women

Witness: 1. 

2. 



Date: 30/09/2019

**Minutes of IQAC meeting held on 09<sup>th</sup> September 2019**

IQAC meeting started with a Welcome Speech by Smt.Harini.M.S, Vice Pricipal, IQAC Co-ordinator. She also briefed about the Vision and Mission Statement of the college and IQAC. Dr.Sharada.S, Principal, Chairperson IQAC, led the members on the 2 topics वाकसुरभि and Value Added Courses.

वाकसुरभि - She briefed about the programme conducted till 31<sup>st</sup> July 2019 and the programme proposed for September and October. The following are the highlights of the deliberations. Dr.Anupama Malagi, Prof, R.V.Institute of Management and Ronith Evander, President – Student' s Council, and Dr.K.M.Raghavendra Prof & HOD , Department of Physics, felt that there should be an interactive session of each talk where students are encouraged to raise doubts and questions after the talk.

Ronith Evander and Dr.Anupama Malagi felt that prior information about the topic should be given to the students to which Dr.Sharada.S added that sometimes the speaker chooses the topic of their choice. Ronith Evander felt that a broucher should be sent to the speaker informing him/her about the objective of the programme and speakers who have visited the college for this programme. Smt.Anuradha and Smt.Harini.M.S said that it is already being done.

Value added courses:- Dr.Anupama Malagi felt it might be better to have Industry Readiness Programme for 2 hours every day throughout the semester rather than organise it in V and VI semesters, but Smt.Rohini Patil, Smt.Divyashree.D.V,Smt.Sanjana, Ronith Evander and Shatanad felt that it is more effective to have the programme at a stretch for 6 days.

Ronith Evander, Students Council - President felt that value added course on Economics should be conducted in the college. He spoke about the need for students to learn economics, though it is not a part of the curriculum. He further added that economics and its branch like Econometrics, have a lot of potential as a career. He even quoted that WB, IMF require graduates of economics. He suggested that value added course in economics could be started right from first year degree. Smt.Divyashree.D.V , Smt.Chitra said that it is possible if a minimum number of students enrol for the programme, for which he said it can be done even through online programmes. Dr.K.M.Raghavendra and Sri.Ramanjaneya felt that an awareness programme on economics and also the various on-line certifications should be conducted by inviting some eminent personalities or Professors in the field of economics.





Smt.Uma felt that PDP programme should be offered to II and III year students also. To which Dr.Sharada.S said that other value added programmes related to the curriculum are offered to them.

Shatanand, student of final year felt that IPCC coaching should be started for final year students .Dr.Sharada.S averred that the number of students for IPCC was less and students preferred the coaching of CA Institute for IPCC group I and II.

Smt.Harini.M.S explained to the members about pin-up board articles and also the initiative taken by the college this year to recognize the best article, pencil sketch etc., She also mentioned that along with current events and societal issues, students are encouraged to pen their thoughts on the topic “ Celebrating India, past, present and future”.

Dr.K.M.Raghavendra said these articles could be published in the college magazine, newsletter or may be an e-magazine could be brought out.

Ronith Evander added that the best article could be put on the social media platform which gives the students a motivation to contribute more articles.

Alumni connect – Dr.K.M.Raghavendra, Dr.Anupama Malagi, Sri.Ramanjuneya, Principal, Sri Sai College for Women felt a need for maintaining a strong alumni connect. They appreciated the colleges initiative to launch a what app group for each batch right from 2006-09 batch, to the current one with a teacher being the administrator. All the members of the IQAC felt that alumni could be actively involved in various college activities.

Smt.Anuradha, Deputy co-ordinator, IQAC briefed the members about Language club activities and important highlights of calendar of events form August-October.

Dr.Sharada.S sought clarification from the members if a Management college has to conduct only commerce and management programmes. To which Dr.Anupama Malagi and Dr.K.M.Raghavendra said all the activities should be in tandem with Vision and Mission of the college and in fact said that वाकसुरभि and Nudi Habba can be one of our best practices if we could show the proof of success for at least for 2 years.

Other topics:- Smt.Uma felt that the college should have regular mentoring and counselling session to which Dr.Sharada.S said that the college has a mentor system in operation where in each teacher has around 30 students under them. Dr.K.M.Raghavendra felt that the college had a structured mentor system in place and appreciated the college for the same.

Mr.Ezhil Maran felt that the college should have peer learning to which Smt.Chitra and Smt.Anuradha said that informal peer learning is very successful in the college, where in the college allows the use of its infrastructure.

Ronith felt that MESIOM could have its own Management Review Journal where in students are encouraged to write Research articles. Smt.Rohini Patil and Smt.Divyashree said that such a process is in place. Smt.Harini.M.S said a Research Project on the Impact of IFRS /Impact of GST on industry will be carried on by few selected students of final year B.Com along with faculties. Smt.Sharada also informed to the members about Minor Research Project which the college is likely to take up in association with EDII.

The meeting ended with Smt.Anuradha, Deputy Co-ordinator, IQAC proposing the vote of thanks to the members for their presence and valuable contribution to the deliberations of the meeting.

Sharada.S  
Principal

MES Institute of Management  
Rajajinagar, Bangalore-560 010



**Minutes of IQAC Meeting held on 28/11/2020**

The minutes of the IQAC meeting held on 28<sup>th</sup> November 2020 at 11.30 am on online platform is as follows:-

1. Smt. Anuradha.K, Deputy Coordinator, IQAC, welcomed the Chairperson and the members of the IQAC for the meeting.
2. The members confirmed the proceedings of the previous meeting held on 1.2.2020.
3. While deliberating on the Action Taken Report of the previous IQAC meeting, the following points were considered:-

**Value Added Course:**

The following points were deliberated upon

The effectiveness of an online certification programme depends on proper structuring of the course and assessment at regular intervals opined Prof.Anupama Malagi and Prof.K.M.Ragavendran. Prof.K.M.Ragavendran further added that courses which require hand on session like advanced excel will be more effective, only if the students have the necessary infrastructure like computer, laptops at home for practice

Smt.Deepa.T.M felt that the college can associate with institutions like IIM for certification programmes offered by them. Prof.Anupama Malagi also suggested that the students can register for Coursera certification programs.

Smt.Uma parent representative suggested that 10 minutes pranayama can be made compulsory for the students while discussing value added course on Yoga and Meditation.

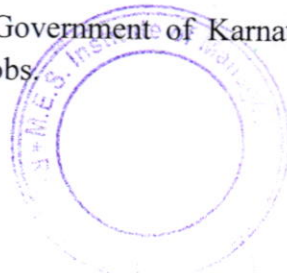
Mr.Vinay Shetty- Student representative further added that along with benefits of an asana necessary precautions required to be maintained must be informed to the students.

Dr.K.M.Raghavendran also said that it will be beneficial for the institution to have SOP for all value added courses. There must be a continuity of all value added courses for the institution to reap its benefits.

**Placement and Training**

Prof.Anupama Malagi appreciated the proposal by the institute to organize a job fair and also suggested that a placement brochure be prepared by the college.

Smt.Deepa, Nodal officer, Youth Empowerment Cell, Government of Karnataka felt that students should be encouraged to apply for Government jobs.



**Alumni Activities:**

Smt.Deepa, Vinay Shetty felt that alumni could be involved in the events of the colleges.

The alumni could be asked to contribute articles to the college annual magazine Manjari and the Newsletter Abhigna and send copies of the same to the alumni.

To connect with the alumni for internship and placements programs of current students

Smt.Deepa opined that the alumni funds can be utilised for providing some amount of seed capital for budding alumni Entrepreneurs.

**Internal Test**

All the members of IQAC felt that an online internal test and PTM can be conducted.

Prof.K.M.Ragahavendran also said that Google classrooms platforms can be utilised for conducting objective test and for giving assignments. He also felt that if all the students have the necessary infrastructure like laptops, webcam than proctored test can be conducted.

Smt.Deepa felt an application based objective test can be conducted.

The meeting concluded by vote of thanks proposed by Smt.Harini.M.S

*Sharada S*  
Principal  
MES Institute of Management  
Rajajinagar, Bangalore-560 010





### IQAC – MINUTES OF THE MEETING

The minutes of the IQAC meeting held on 1.2.2020 at 11.30 am in the committee hall is as follows:-

1. Smt. Anuradha.K, Deputy Coordinator, IQAC, welcomed the Chairperson and the Members of the IQAC for the meeting.
2. The members confirmed the proceedings of the previous meeting held on 9<sup>th</sup> September 2019.
3. While deliberating on the Action Taken Report of the previous IQAC meeting, the following points were considered:-
  - **Value –added course** – Dr.Sharada.S, HOI, informed the members about the various Value added courses scheduled for the current semester. Speaking on the same, Mr.Vamshi Krishna, Alumni Rep., felt that the courses should be so designed to give application – based skills to the students. Prof. Anupama Malagi, RVIM, felt that value-added courses should aim at bridging the gap between the industry and academics and should also focus on the career prospects of the students. She also felt that a 30 hrs Foundation Course in Economics designed by the internal faculty can be offered to the first semester students with an in-house certificate. Mrs. Uma, Parent Representative and Mr. Ronith Evander, Student Rep., felt that value- added should be offered to all the students instead of being specific to a particular batch of students to which Dr.Sharada expressed her concern at practically conducting various courses all at the same time and for all of them. Mr.Maran, Parent Rep., felt that technical courses like, Python, could be split into two – one basic course in one semester and the advanced course in another semester.

Prof. Anupama Malagi, RVIM, also felt that an orientation of all the subjects at the beginning of each semester and a workshop on grooming and emotional well-being can be conducted.





- **Placement Services** – Prof.Anupama Malagi pointed out that the Placement Cell of the college needs to be strengthened to aid better admissions. In this direction the college can adopt the following strategies :-
  - a) Institutional Membership with professional associations like NIPM which focuses on development of human resources.
  - b) Collaboration with professional bodies like ICAI in the field of Commerce and Management for conducting seminars and value-added courses on contemporary topics.
  - c) Pool campus recruitment drive – A few colleges in the neighbouring areas can collaborate to conduct a pool campus drive.
  
- **Alumni Connect** – A strong alumni is crucial for the progress of an institution. The following points were deliberated upon :-
  - a) In reply to a question raised by Mrs.Sanjana, Faculty, Dept. of Commerce and Management, regarding strengthening of the alumni, Prof.Anupama Malagi, RVIM, spoke about the various strategies which can be adopted like involving alumni in various events of the college like, inviting them to deliver lectures and associating with them for placements for on-campus placements.
  - b) Mr.Ronith Evander, Student Rep., said that a group called MESIOM ALCON can be created for connecting with the alumni.
  - c) The member of IQAC felt that the Alumni Fund has to be utilised more effectively for student welfare.
  
- **Faculty Development Programmes** –
  - a) While deliberating on FDPs Prof.Anupama, RVIM, opined that an FDP on Data Analytics can be conducted with IBM or Oracle University and an FDP on Image Building and Management can also be organised.
  - b) Faculty internship programs can also be organised by the institution in order to give an insight to the faculty members on the day-to-day activities of a company which helps them get hands-on experience of the workings of a company.

The Vote of Thanks was proposed by Smt.Harini.M.S.



*sharade.s*  
Principal

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