

MES INSTITUTE OF MANAGEMENT

VidyaVihar, 25/1,17th Main, II Block, Rajajinagar, Bangalore-560 010

Minutes of IQAC Meeting held on 28/11/2020

Agenda for the online meeting on 28th November 2020:

- Reading the ATR of the previous Meeting held on 25-june-2020.
- Calendar of Events 2020.
- Value added courses 2020-21.
- Placement and Training2020-21.
- Alumni Association Activities 2020-21.
- Up gradation of IT infrastructure to facilitate conducting Online Classes.
- Training Programs to Faculty for handling Online Classes.
- Staff Development Programs, FDP and MOOC's.
- Any Other matter with the permission of the chair.

Minutes of the IQAC Meeting:

MES Institute of Management is conducting its second meeting for the academic year 20-21 in online mode on 28th November 2020. The following are the members present:

1. Dr. Sharada, Principal, MESIOM and Chairperson IQAC.
2. Smt. Harini, Coordinator, IQAC.
3. Smt Anuradha, Deputy Coordinator.
4. Prof K.M. Raghavendran, External Member (HOD, MESASC).
5. Prof Anupama Malagi, External Member (IQAC Coordinator RVIM).
6. Asst Prof Deepa. M, External Member (Nodal Officer, Youth Empowerment Cell, GOK).
7. Smt. Uma, Parent Representative.
8. Sri Vamshi Krishna, Alumni Representative.
9. Sri Vinay Shetty, Alumni Representative.
10. Mr Surendra Sai, Student Representative.
11. Ms. Chanchal, Student Representative.
12. Smt. Rohini Patil, Asst Prof, Dept of Commerce and Management.
13. Smt. Divyashree, Asst Prof, Dept of Commerce and management.
14. Smt.Nalini Asst Prof, Dept of Commerce and Management.
15. Smt. Chitra, Asst Prof, Dept of Commerce and Management.
16. Smt. Sanjana, Asst Prof, Dept of Commerce and Management.
17. Sri. Honnurappa, Physical Education Director.
18. Smt.Sushmitha Asst Prof, Dept of Commerce and Management.

19. Smt. Poornima ,Asst Prof, Dept of Commerce and Management.
20. Sri. Suresh patil, Asst Prof, Dept of Commerce and Management.
21. Smt. AnithaKumari, Manager.
22. Smt Veda Shetty, Librarian.

The minutes of the IQAC meeting held on 28th November 2020 at 11.30 am on online platform is as follows:-

1. Smt. Anuradha.K, Deputy Coordinator, IQAC, welcomed the Chairperson and the members of the IQAC for the meeting.
2. The members confirmed the proceedings of the previous meeting held on 1.2.2020.
3. While deliberating on the Action Taken Report of the previous IQAC meeting, the following points were considered:-

Value Added Course:

The effectiveness of an online certification programme depends on proper structuring of the course and assessment at regular intervals opined Prof.Anupama Malagi and Prof.K.M.Ragavendran.

Prof.K.M.Ragavendran further added that courses which require hand on session like advanced excel will be more effective, only if the students have the necessary infrastructure like computer, laptops at home for practice

Smt.Deepa.T.M felt that the college can associate with institutions like IIM for certification programmes offered by them. Prof.Anupama Malagi also suggested that the students can register for Coursera certification programs.

Smt.Uma parent representative suggested that 10 minutes pranayama can be made compulsory for the students while discussing value added course on Yoga and Meditation.

Mr.Vinay Shetty- Student representative further added that along with benefits of an asana necessary precautions required to be maintained must be informed to the students.

Dr.K.M.Raghavendran also said that it will be beneficial for the institution to have SOP for all value added courses. There must be a continuity of all value added courses for the institution to reap its benefits.

Placement and Training

Prof.AnupamaMalagi, appreciated the proposal by the institute to organize a job fair and also suggested that a placement brochure be prepared by the college.

Smt.Deepa, Nodal officer, Youth Empowerment Cell, Government of Karnataka felt that students should be encouraged to apply for Government jobs.

Alumni Activities:

Smt.Deepa, Vinay Shetty felt that alumni could be involved in the events of the colleges.

The alumni could be asked to contribute articles to the college annual magazine Manjari and the Newsletter Abhigna and send copies of the same to the alumni.

To connect with the alumni for internship and placements programs of current students

Smt.Deepa opined that the alumni funds can be utilized for providing some amount of seed capital for budding alumni Entrepreneurs.

Internal Test

All the members of IQAC felt that an online internal test and PTM can be conducted.

Prof.K.M.Raghavendran also said that Google classrooms platforms can be utilised for conducting objective test and for giving assignments. He also felt that if all the students have the necessary infrastructure like laptops, webcam than proctored test can be conducted.

Smt.Deepa felt an application based objective test can be conducted.

The meeting concluded by vote of thanks proposed by Smt.Harini.M.S

Resolution of the IQAC Meeting held on 28.11.2020

1. Courses like advanced excel shall be conducted only in offline mode to benefit students who do not have access to IT infrastructure at home.
2. Value added courses to be periodically assessed.
3. Students to be motivated to register for various online programmes, MOOCs in platforms like Coursera, Swayam, British Council etc.
4. The PE -Director to inform the students regarding the importance of Pranayama in daily life.
5. Sop for value-added courses to be prepared.
6. Career Orientation programmes to create awareness on cracking competitive exams for Government and other services to be conducted.
7. Alumni to be encouraged to contribute articles to the annual magazine.
8. To associate with alumni for internships and placements for current batches of students.
9. To conduct online Internal Tests.