

Guidelines for conducting written examination for persons with disabilities

Secretary
Social Justice
& Empowerment
Dept.
Prof. Rajnish Jain
Secretary



Ministry of Social Justice & Empowerment, Govt. of India
New Delhi
Date: 26.02.2015
To: All Universities/Deemed to be Universities
Subject: Guidelines for conducting written examination for persons with Benchmark Disabilities

F No 3402/2015-DC-III

January, 2015

The Registrar
All Universities/Deemed to be Universities

Sub: - Guidelines for conducting written examination for Persons with Benchmark Disabilities

Sr. Madam,

The undersigned is directed to forward herewith a copy of the OM No 3402/2015-DC-III dated 29.5.2015 of Ministry of Social Justice & Empowerment, Department of Empowerment of Persons with Disabilities, New Delhi received through Ministry of HRD, New Delhi regarding Guidelines for conducting written examination for Persons with Benchmark Disabilities. The Central Government (Ministry of Social Justice & Empowerment) has laid down the Guidelines for conducting written examination for persons with Benchmark Disabilities, 2015 in supersession of the earlier Guidelines issued vide OM No F.16-110/2003-330 III dated 26.02.2011.

You are requested to take immediate action as per the above guidelines. These guidelines may also be circulated to the constituent and affiliated colleges for strict compliance.

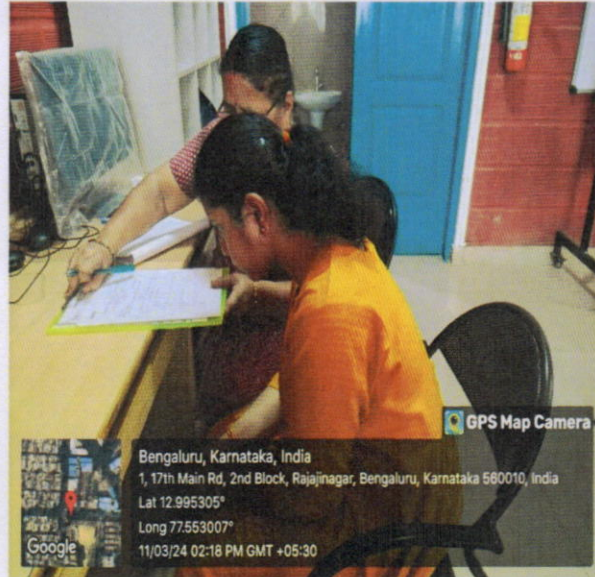
Yours sincerely,


(Prof. Rajnish Jain)

Encl: As above



The college makes suitable arrangements Divyangian students to grve the exams. The examination committee follows the guidelines issued by Bangalore City University in giving extra time.



The college is having infrastructure facilities like Ramp, Wheel Chair, Lift, Rest Rooms, scribes for examination. Currently one student has been admitted for B.com. All the facilities required has been provided.



sharada S
Principal
MES Institute of Managemen
Rajajinagar Bangalore-560 010



ಬೆಂಗಳೂರು
ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ

BENGALURU
CITY UNIVERSITY

Office of the Registrar(Evaluation), Central College Campus, Dr. B.R AmbedkarVeedhi,
Bengaluru - 560 001.E-mail: registrarevlubcu@gmail.com, Ph.No.080-22295559

ಸಂಖ್ಯೆ: ಬಿ.ಸಿ.ಯು./ಪ.ವಿ./ವಿ.ಬೇ.& ಅಂ.ವಿ./2022-23/3496

ದಿನಾಂಕ: 23.02.2023

ಸುತ್ತೋಲೆ

ವಿಷಯ: ವಿಶೇಷ ಚೇತನ ಮತ್ತು ಅಂಧ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಪರೀಕ್ಷೆ ಬರೆಯಲು ಹೆಚ್ಚುವರಿ
ಸಮಯ ಹಾಗೂ ಬೇರೆ ಬರಹಗಾರರನ್ನು ನೇಮಿಸಿಕೊಳ್ಳುವ ಬಗ್ಗೆ.

ಉಲ್ಲೇಖ: 01. ಅಭ್ಯರ್ಥಿಗಳ ಪೋಷಕರು / ಕಾಲೇಜು ಪ್ರಾಂಶುಪಾಲರುಗಳು ಸಲ್ಲಿಸಿರುವ
ಮನವಿ ಪತ್ರಗಳು.

02. ಬೆಂಗಳೂರು ಕೇಂದ್ರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ ಪರೀಕ್ಷಾ ಮ್ಯಾನುಯಲ್ 2018ರ
ಸೆಕ್ಷನ್ 04.31.

ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಸ್ನಾತಕ ಮತ್ತು ಸ್ನಾತಕೋತ್ತರ ಪರೀಕ್ಷೆಗಳಿಗೆ ಹಾಜರಾಗುವ
ವಿಶೇಷ ಚೇತನ ಮತ್ತು ಅಂಧ ವಿದ್ಯಾರ್ಥಿಗಳು/ ಪೋಷಕರು ಮತ್ತು ಪ್ರಾಂಶುಪಾಲರುಗಳು ವಿಶ್ವವಿದ್ಯಾನಿಲಯಕ್ಕೆ
ಮನವಿ ಪತ್ರಗಳನ್ನು ಸಲ್ಲಿಸಿ, ಈ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಪರೀಕ್ಷೆ ಬರೆಯಲು ಹೆಚ್ಚುವರಿ ಸಮಯ/ಬೇರೆ ಬರಹಗಾರರನ್ನು
ನಿಡಬೇಕೆಂದು ಕೋರಿರುವ ಹಿನ್ನೆಲೆಯಲ್ಲಿ, ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯಕ್ಕೆ ಸಂಯೋಜನೆಗೊಂಡಿರುವ
ಎಲ್ಲಾ ಕಾಲೇಜುಗಳ ಪ್ರಾಂಶುಪಾಲರುಗಳು ಮತ್ತು ಪರೀಕ್ಷಾ ಕೇಂದ್ರಗಳ ಚೀಫ್ ಸೂಪರಿಂಡೆಂಟರುಗಳು,
ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ನಿರ್ಮಾಪಕರನ್ನು ಪರಿಶೀಲಿಸಿ, ನಿಯಮಾವಳಿಗಳ ಪ್ರಕಾರ ಅರ್ಹ ವಿದ್ಯಾರ್ಥಿಗಳಿಗೆ ಅನುಮತಿ
ನೀಡುವ ಬಗ್ಗೆ ಸೂಕ್ತ ಕ್ರಮ ತೆಗೆದುಕೊಳ್ಳಲು ಅನುಮತಿ ನೀಡಲಾಗಿದೆ. ಆದುದರಿಂದ ಸಂಬಂಧಪಟ್ಟ
ಪ್ರಾಂಶುಪಾಲರುಗಳು ನಿಯಮಾವಳಿ ಪ್ರಕಾರ ಕ್ರಮ ಜರುಗಿಸಬಹುದು. ಈ ಸಂಬಂಧದ ನಿಯಮಾವಳಿಯ ಪ್ರತಿಯು
ಅಯ್ಯ ಭಾಗ ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ವೆಬ್‌ಸೈಟ್‌ನಲ್ಲಿ ಸಿಗಲಿದೆ. ಅನುಮತಿ ನೀಡಿದ ನಂತರ, ಸದರಿ
ವಿದ್ಯಾರ್ಥಿಗಳ ಪಟ್ಟಿಯನ್ನು ಕುಲಸಚಿವರು(ಮೌಲ್ಯಮಾಪನ) ಅವರಿಗೆ ಸಲ್ಲಿಸಲು ಈ ಮೂಲಕ ತಿಳಿಸಲಾಗಿದೆ.

ಕುಲಸಚಿವರು(ಮೌಲ್ಯಮಾಪನ)

ಉಪವಿವರಣೆ

ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ

ಗೆ,

01. ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯಕ್ಕೆ ಸಂಯೋಜನೆಗೊಂಡಿರುವ ಎಲ್ಲಾ ಪ್ರಾಂಶುಪಾಲರುಗಳು.

02. ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯದ ಪರೀಕ್ಷಾ ಕೇಂದ್ರಗಳ ಮುಖ್ಯ ಅಧೀಕ್ಷಕರು

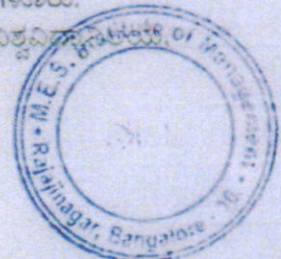
(Chief Superintendents).

03. ವಿಚಕ್ಷಣ ಧಳದ ಮುಖ್ಯಸ್ಥರು, ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ, ಬೆಂಗಳೂರು.

04. ಕುಲಪತಿಗಳು/ಕುಲಸಚಿವರ ಆಪ್ತ ಕಾರ್ಯದರ್ಶಿಗಳು, ಬೆಂಗಳೂರು ನಗರ ವಿಶ್ವವಿದ್ಯಾನಿಲಯ,
ಬೆಂಗಳೂರು.

05. ವೆಬ್‌ಸೈಟ್ www.bcu.ac.in.

06. ಕಛೇರಿ ಪ್ರತಿ.



the valuation work and also a teacher fails to report for valuation or remain absent for valuation work shall be liable for a penalty as specified in the schedule of penalties.

04.31 Grant of Extra Time in Examination to differently-abled (Blind and Physically Handicapped) Students and appointment of scribe

During Examination, some students having handicap of serious nature due to which they cannot write in normal speed and blind students do need extra time, as they have to dictate to another person. The granting of extra time to such candidates is subject to fulfilment of the following conditions:

01. The nature of the handicap must be such as it seriously affects the candidate's speed of writing.
02. The candidate must produce a certificate from the concerned District Surgeon/Medical Officer, Health Centre, and Common Statute, clearly spelling out the nature of the handicap or extent of defect which affects the speed of writing.
03. The candidate must submit an application at least 2 months before the commencement of examination with medical certificate to the Principal/Head of the Department/Institution for considering the handicap and his assessment of the writing. Performance of the candidate as observed repeatedly at the institution must also be taken into consideration.
04. Each case shall be examined on merits and decided regarding granting or not granting extra time and where such extra time is granted the ratio or quantum of extra time shall be stipulated in clear terms for compliances at the examination centre. **Under any circumstances, the extra time shall not exceed 20 minutes per hour.**
05. Any person, suggested by the 'differently-abled' examinee

for appointment as scribe/helper to write the examination and who is not writing the same examination as the differently-abled examinee is writing and also who is not studying in the higher class of the same course, may be appointed by the Principal/Head of the Department/Institution. In case of any change of such scribe/helper appointed earlier, the examinee shall obtain fresh permission from the Principal/Head of the Department / Institution.

06. The Principal/Head of the Department/Institution may grant permission as stated above under intimation to the Registrar (Evaluation).

04.32 Post- Valuation

01. The Examiners shall write the marks awarded only in the space designated in the answer book. Normally, the space is allocated in the front / back sheet of the answer book.
02. The Examiners shall not write any marks or mark comments inside the answer book, next to the answers.
03. The Examiners can put only "Tick" mark next to the answers which indicates that the said answer has been read / analysed by them.
04. The Examiners shall be provided a marks sheet in which they can record the marks awarded.
05. In case of U.G. examinations, the Examiners are required to record only the total awarded marks.
06. Marks awarded by the Reviewer shall also be recorded in the same marks sheet.
07. Marks awarded by the Reviewer shall be considered for result processing.
08. The marks shall be entered at the valuation center in each

